

President

Pay: £27,453 p.a.

Hours: 35 hours per week (with 30 days leave in addition to public holidays)

Duties:

1. Provide leadership to the Students' Union Executive Committee and be the primary spokesperson for Ravensbourne Students' Union (RSU)
2. Chair the RSU Advisory Board and Executive Committee meetings and ensure that the governance, finance, and strategy of RSU are managed according to the Students' Union Constitution
3. Represent and engage with students of all types of students at the University both digitally and face to face (as appropriate)
4. Take necessary steps to ensure that the Students' Union Strategy 2020-24 is implemented.
5. Lead and support activities linked to education and career progression such as seminars, workshops, industry-talks.
6. Together with team colleagues, produce a yearly plan for the RSU and ensure its implementation.
7. Build and maintain professional working relationships with the Executive Team and the Senior Management Team of Ravensbourne and use these links to promote the interests of students.
8. Actively promote the activities and events organised by the Students' Union via official social media and other digital platforms to encourage students to engage and maximise the opportunities available to them.
9. Liaise with Course Leaders and the SU Manager or equivalent to ensure that Student Course Representatives are elected in all courses, and they are trained.
10. Work with Student Reps ensuring that they have support and input to the Student Voice Meeting and other activities.
11. Engage in debate with team colleagues holding each other to account and setting the Students' Union's priorities.
12. Hold Ravensbourne to account on decisions made which affect students, representing their views and lobbying for change while sitting on Institutional boards and committees.
13. Attend various Institution events such as Open Days

14. Perform duties and responsibilities in accordance with section '4. Duties and Responsibilities of the Students' Union Constitution
15. Be prepared to work outside contracted hours including during evenings and weekends, when necessary, occasionally travelling to attend conferences and training.
16. Work within Ravensbourne's Code of Conduct, policies and procedures and other rules as they apply to employees.

Key meetings:

- Board of Governors
- Academic Board
- Screen Board of Studies
- Student Voice meetings
- Other appropriate meetings

RSU Advisory Board, Executive Committee and Student Parliament Meetings

All officers are required to attend RSU Advisory Board, Executive Committee and Student Parliament meetings. Any Officer who does not attend three consecutive Executive Committee Meetings will cease to be an Officer after the conclusion of the third meeting unless the Student Parliament determines otherwise following a report of the matter to the following Student Parliament meeting.